**Annual Program Assessment (APA) Report**

**Report Year 2023-24 | Submitted Fall 2024**

**Section 1: Program Information**

**Program Name** (from the assessment plan):

**Program Assessment Liaison (PAL)**:

**PAL Email**:

**Department Head**:

**Program Type** (mark one):

( ) CAHSS Undergraduate ( ) LSBE Undergraduate

( ) CAHSS Graduate ( ) LSBE Graduate

( ) CEHSP Undergraduate ( ) SCSE Undergraduate

( ) CEHSP Graduate ( ) SCSE Graduate

( ) Co-curricular or Non-Degree

**Program Learning Outcome Documentation**

*UMD’s assessment practices include that Program Learning Outcomes (PLOs) are publicly available on the department website as well as course syllabi and other materials, as appropriate.*

**Please provide the Department website hyperlink where all PLOs are publicly available**:

**How does the department ensure program learning outcomes are provided on course syllabi?**

**In what other ways are the current PLOs communicated?** *(Tip: examples may include, and are not limited to, student handbooks, program promotional materials, and the University’s Academics website.)*

**Please describe any plan the program might have to improve communication of PLOs to current students, prospective students, and other stakeholders:**

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**Section 2: 2023-24 Program Learning Outcomes Reported**

*For programs with one PLO reported for 2023-24, use this section as-is. For programs with multiple PLOs reported for 2023-24, providing responses for the items in this section for one PLO at a time is preferred. To do so, copy all items (1A through 3B) and then paste them where noted after 3.B. on the next page so your Report contains one set of the items for each PLO.*

**1A. Program Learning Outcome (PLO) statement** (as shown on the assessment plan):

**1B. PLO is aligned to UMD SLO/Graduate LGC:** (insert the number; a PLO is primarily aligned to only one SLO or LGC and is stated on the assessment plan)

**2A. Assessment Measures:** Describe or attach what students did that is assessed for the above stated PLO**.***Please be sure to address all the following items in the response:*

1. *What were the assessment measure(s)? Optional: include any information provided on syllabi; instructions for students; sample questions, etc.*
2. *How did the program ensure the validity of the assessment measure(s)?*
3. *How did the program ensure the assessment measure(s) did not bias any subgroups?*

**2B. Assessment Analysis:** Describe how the data are analyzed for the above stated PLO.*Please be sure to address the following items in the response:*

1. *How did the program ensure reliability of the data?*
2. *How well did the assessment measure(s) provide enough data to confidently draw interpretations about student learning of the PLO. (Tip: examples may include, and are not limited to, the type of student work, the number, scope, and/or breadth of items, and frequency of sampling).*

**3A. Assessment Results**:

 Total number assessed:

 Number that met satisfactory performance:

**3B. Closing the Loop and Ongoing Improvements:**

Answer the following Yes/No item, and then answer the set of questions that correspond to that response.

Did the program previously report on the PLO? Mark one: Yes ( ) No ( )

*If the answer is Yes, then answer the following five questions:*

1. What were the results from the previous report?
2. What recommendations to improve teaching and learning were identified in the previous report for the PLO?
3. What actions did the program take since the previous report submission to improve teaching and learning related to the PLO? (actions may include recommendations stated in the previous response and/or other items)
4. Considering the results presented in the current report, were the actions identified in the previous item successful for improving teaching and learning related to the PLO? Explain.
5. Based on what the program has learned about teaching and learning related to the PLO since the previous report:
	1. What actions have been completed?
	2. What actions will the program continue to work on?
	3. What new actions does the program recommend?

*If the answer to the previous item is No, then answer the following three questions:*

1. What is the performance indicator for the PLO stated on the program’s assessment plan?
2. How do the assessment results compare to the performance indicator?
3. Based on the assessment results compared to the performance indicator as well as qualitative information the program has discussed and learned as part of the assessment process, what does the program recommend for ongoing improvements to teaching and learning related to the PLO in the new assessment cycle?

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[if reporting on multiple PLOs for the year: paste items 1A-3B here as many times as needed]

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**Section 3: 2023-24 Assessment Processes and Summary**

*Provide responses to these items collectively for the program’s assessment work specific to the PLO(s) described in Section 2 for the 2023-24 assessment year. Do not include information from other years for these items.*

**Faculty and/or Staff Involvement in Assessment for the 2023-24 PLOs.** Describe faculty and/or staff involvement in the assessment of the PLOs discussed in this APA Report. (Tip:for programs delivered by two or more faculty or staff, formal group discussion occurs for the year’s assessment results, interpretations, and recommendations prior to the submission of this APA Report):

**Students Involvement in Assessment Activities** **for the 2023-24 PLOs.** Describe how the program involved students in assessment activities of the PLOs discussed in this APA report. (Tip: examples include, and are not limited to, having conversations with students that allow them to ask questions and provide input about learning outcomes and student learning, seeking input in rubric development, asking students to complete self-assessments or peer-assessments, and interpreting assessment results. There is no expectation students review and give input on the APA Report).

**Other Stakeholders and/or External Sources Involvement in Assessment Activities** **for the 2023-24 PLOs.** Describe how the program involved one or more additional stakeholder groups or external sources specific to the PLOs discussed in this APA report. (Tip: examples include, and are not limited to, utilizing national standardized test score comparisons, incorporating feedback and ideas from advisory boards and/or alumni; having interdisciplinary discussions within or across departments, and referencing professional association assessment benchmarks. There is no expectation any source outside the program reviews and gives input on the APA Report, though this may be appropriate for some programs).

**Overall Summary of Actions for 2023-24 PLOs Reported:**

In the table below, list the actions from any previous report that were not identified as “closed” on the previous APA Report(s) as well as actions identified on the current APA Report. Provide the year the action was initially identified as a recommendation and the action’s current status. Add/remove rows as needed.

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| --- | --- | --- |
| **Action** | **Report Date Action was Recommended** | **Status** (closed, ongoing, new/proposed) |
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     *Updated and approved by the Assessment Subcommittee on 4/5/2024*